



Executive Committee Meeting Minutes
February 22, 2021

<i>Committee Members in Attendance:</i>					
<input checked="" type="checkbox"/> Helen Evans – Board Chair	<input checked="" type="checkbox"/> Ann Abdella	<input checked="" type="checkbox"/> Barry Brogan	<input checked="" type="checkbox"/> Claire Parde	<input checked="" type="checkbox"/> Alison Coates	<input checked="" type="checkbox"/> Charlotte Crawford
<input checked="" type="checkbox"/> Michael Pease	<input checked="" type="checkbox"/> Victoria Reid	<input checked="" type="checkbox"/> Jack Salo			
Staff					
<input checked="" type="checkbox"/> Sara Wall Bollinger	<input type="checkbox"/> Molly Dyer – Excused	<input checked="" type="checkbox"/> Ashleigh McGowan	<input type="checkbox"/> Katie Rafferty - Excused		

<i>Agenda Item / Topic</i>	<i>Question/Discussion</i>	<i>Decisions</i>	<i>Action</i>
I. Call to Order a. Establish Quorum b. Welcome c. Agenda Modifications	Quorum established. No agenda modifications. Committee Members were reminded to disclose any interest that may give rise to a conflict.	Meeting Called by Evans at 2:03pm	
II. Review and Approval of previous meeting minutes	12.21.20 Executive Committee Minutes 1.11.21 Executive Committee Minutes 10.26.20 Executive Committee Minutes Revised	Approved unanimously. (Salo/Pease)	
III. Conversation with NYS Health Foundation	J. Salo - Discussed call with NYS Health Foundation on 2/8/21. Key points include: o Overall good response o Waiting for feedback and guidance on appropriate way to move forward with them.		Sara to find out when NYSHF Board meets and send a follow-up after. NYSHF board meeting will be March 11th

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IV. Committee Reports			
- Policy Committee	<p>B. Brogan</p> <ol style="list-style-type: none"> 1. Key Updates on NYS Advocacy: <ul style="list-style-type: none"> • Four (4) primary focus areas include: <ol style="list-style-type: none"> i. RHN & RHA ii. AHEC iii. RH Council iv. EMS Task force • Submitted testimony to appropriate Committees • Sign-on Letters for RHN & RHA and AHEC circulated before deadline • Developed a Dashboard for policy committee to measure impact on issues to do better and promote successes • Ambulance group met with Senator Michelle Hinchey and they will be changing the proposal to move it under Health Department • Meeting with Jessica Morelli from Iroquois Health Association to discuss getting Rural Health Council back 2. Key Updates of Federal Advocacy: <ul style="list-style-type: none"> • Congressional visits scheduled for week of 2.22.21 3. Other Discussion: <ul style="list-style-type: none"> • Request for the Policy Committee to consider adding Senior Housing discussion to the next meeting. 		
- Finance Committee	<p>A. Abdella</p> <ol style="list-style-type: none"> 1. Audit Schedule: <ul style="list-style-type: none"> • On track for Audit • NSYARH has signed Letter of Engagement 		

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	<ul style="list-style-type: none"> • Expecting to start mid-March 2. Year End 2020: <ul style="list-style-type: none"> • Rough projections are looking better than expected • Everything appears to be in good order 3. Bad Debt: <ul style="list-style-type: none"> • Katie is working with Committee members to get bad debt paid 		
- Education Committee	<p>V. Read</p> <ol style="list-style-type: none"> 1. NYS Public Health Partnership Conference: <ul style="list-style-type: none"> • https://nyspha.roundtablelive.org/annualmeeting • Conference Sponsorship and Exhibitor package is ready to share • Sponsorship funds that NYSARH raise will come to NYSARH 2. Webinar Series: <ul style="list-style-type: none"> • Most of the year is scheduled • CME/CE with University of Rochester is in place 		

<p>- Governance Committee</p>	<p>C. Parde</p> <ol style="list-style-type: none"> 1. Last of the Disclosure forms will be reviewed in March 2. Update on Bylaws Review: <ul style="list-style-type: none"> • Board will be given lead time to consider changes 3. Update on Policies & Procedures: <ul style="list-style-type: none"> • Getting close to sending this out – goal is to create consistency from one chair to the next 4. Other Updates: <ul style="list-style-type: none"> • Yet to hear back from Attorneys regarding review of large number of non-independent directors. • Karen Madden has resigned from the Board as of Friday 2.19. Helen to meet with Karen on Monday 		<p>Claire to review Bylaws on process with ex-officio members leaving</p> <p>Helen to meet Karen Madden and update Committee on the conversation.</p>
<p>- Membership Committee</p>	<p>M. Pease</p> <ol style="list-style-type: none"> 1. Membership Grace Period: <ul style="list-style-type: none"> • Discussed how to help members who are financially struggling and cannot renew membership. • Recommended we give members a 90-day grace period to make payment. 2. Rural Resiliency Photovoice Research: <ul style="list-style-type: none"> • Committee approved \$25 be allocated to this project • Discussed asking Members to donate other incentives to support engagement in project 3. Other Updates: <ul style="list-style-type: none"> • DEI Subcommittee – NYS Health foundation did not accept our proposal for funding. Important we continue with efforts 	<p>Motion to approve 90-day payment grace period for members experiencing hardship approved unanimously. (Parde/Salo)</p> <p>Motion to allocate \$25 to the Rural Resiliency Photovoice Research Project approved unanimously. (Parde/Crawford)</p>	

1. NRHA	<p>S. Wall Bollinger</p> <ol style="list-style-type: none"> 1. Presented New NRHA/FORHP \$2,500 Grant Opportunity <ul style="list-style-type: none"> • Key ideas discussed include: <ol style="list-style-type: none"> i. Vaccine Hesitancy Education ii. COVID Vaccine Data Analysis iii. Supporting a network/task force already in action 		Sara to organize a small work group to identify best use of this funding.
2. Strategic Planning	<p>S. Wall Bollinger</p> <ol style="list-style-type: none"> 1. Presented Collective + Mind Concept: <ul style="list-style-type: none"> • Strategically engaging members to drive production • Common approach with other successful networks 		
3. Management Report	<p>A. McGowan</p> <ol style="list-style-type: none"> 1. Presented revised roles on the NYSARH Team <ul style="list-style-type: none"> • Sara - Lead Management & Strategy • Molly - Admin (Ashleigh covering) • Katie - Finance Accounting and Bookkeeping • Ben – Technology • Ashleigh – Support 2. Presented proposed Changes to Quarterly Report format to align with changes due to COVID. 	Revised quarterly report format accepted.	
4. Next Meeting		Next Meeting April 26, 2021	
5. Adjournment		Meeting Adjourned by Evans at 3:35 pm	