



Finance Committee Meeting Minutes  
December 3, 2020

<i>Committee Members in Attendance:</i>					
<input checked="" type="checkbox"/> Helen Evans	<input checked="" type="checkbox"/> Nancy McGraw	<input checked="" type="checkbox"/> Jack Salo	<input checked="" type="checkbox"/> Mike Pease	<input checked="" type="checkbox"/> Ann Abdella	
Staff					
<input checked="" type="checkbox"/> Sara Wall Bollinger	<input checked="" type="checkbox"/> Karin Blackburn	<input checked="" type="checkbox"/> Katie Rafferty			

<i>Agenda Item / Topic</i>	<i>Question/Discussion</i>	<i>Decisions</i>	<i>Action</i>
I. Call to Order		Meeting Called by Abdella at 11:00 am	
II. Agenda Modifications	None.		
III. Review and Approval of previous meeting minutes	November 5, 2020 Minutes		Unanimously approved. (Salo/Pease)
IV. Policy and Procedure	The Committee reviewed the redline edits and summary of proposed changes. There was discussion about whether the Finance Committee needed to approve grant requests before going to the BOD.	Changes requested: <ul style="list-style-type: none"> <li>Update First bullet; second sub-bullet throughout the document, the word hired should be deleted, Contracted changed to Contractors, and some definition was to be added</li> <li>Page 67- edit sentence to read .."responsible for reporting and meeting al contract..."</li> <li>Page 72-change "sub-recipients" to "sub-contractor" throughout that section.</li> </ul>	With changes made as discussed, unanimous approval to recommend to Executive Committee (Evans/Salo)  Staff to send re-draft to Finance Committee before Executive Committee

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		It was suggested that only if a committee was requesting to use existing contractor time as in-kind (perhaps out of scope of work with the contract) or other NYSARH resources as in-kind. The FC should be looking at the financial feasibility of any such plans to make recommendation to the EC/BOD. If it would be all new money, grant requests could go straight to the BOD.	
V. Next Meeting	The Committee discussed that having put in so much extra time to developing and getting the 2021 budget approved and little new financial updates available to review, the January meeting would be canceled unless something comes up.	Next Meeting February 4, 2021	
VI. Adjournment		Meeting Adjourned by Abdella at 12:00 pm	