



Executive Committee Minutes of December 21, 2020

Present: Helen Evans, Claire Parde, Jack Salo, Mike Pease, Ann Abdella, Victoria Reid, Barry Brogan, Ali Coates
Excused: Charlotte Crawford
Staff Present: Karin Blackburn, Katie Rafferty, Sara Wall Bollinger

Quorum established; Helen called the meeting to order at 2:04pm.

1. The minutes of October 26 were tabled.
Action: Karin will reformat minutes of 10/26 Executive Committee and 11/23 Board of Directors meetings.
2. Appropriation Advocacy
The RHNs and RAHs who have not yet been paid have been asked to participate in the NYSARH Advocacy effort and given a sample letter to send to their NYS Representatives. Sara identified and sent letters to 25 upstate Democratic Assembly members and five NYS Senators. Two have sent letters in response. NYSARH will keep Senator May and Karen Madden 'in the loop'.
3. Strategic Plan
The Membership Committee added a Diversity, Inclusion & Equity goal after the Board Retreat. All Committees worked hard on developing their goals. It was agreed that there are three components to the 2021-23 Strategic Plan
 - Narrative
 - History
 - Work PlanAction: Sara will prepare a draft for inclusion in the January Board meeting materials.
4. Committee Reports
 - A. Governance completed its review of Disclosures. Eleven board members [majority] are not Independent
 - B. Policy is preparing for the Advocacy season. The Albany Briefing will be January 26 via zoom. Meetings with legislators will be via zoom and spread out over the week. The Policy Committee plans to develop a 'Dashboard' to measure impact. The Federal government is likely to pass another COVID Relief bill at the end of the session. The State of the State address will be early in January. NYS has a \$15 Billion budget deficit. We are planning to partner with other advocacy organizations.

- C. Finance has updated the Procedure Manual
 - Motion made, seconded [Claire/Barry] and passed to remove the Organizational Structure portion of the Manual as this information is in the Bylaws.
 - Pages 63-64 - Annual Audit or Review; Addition of E.C. responsibilities tabled to the February meeting.
 - Contracts in excess of \$10,000 [page 71] tabled to February.
 - D. Membership Committee did not meet in December.
 - E. Education is working with the University of Rochester [Bryan O'Donovan facilitated contact] for CME/CEU for webinar participants. NYSARH will join the Public Health Partnership Conference with NYSPHA, NYSACHO & Environment Directors April 28-30th.
Action: Sara & Karin will obtain a written agreement with NYSPHA for Board approval at the January Board meeting.
5. CMS Meeting
Anthony Jamrozy, Region 2 CMS Director, has asked to meet with NYSARH. This meeting has been scheduled for Monday, January 11, 2021 at 2PM with the Executive Committee via zoom.
6. Upstate Institute
The Strategic Plan has not yet been approved, but a recommended action within it is to apply for a Research Fellow from the Upstate Institute. The deadline for applications is 1/22, before the Board meeting. The Executive Committee authorized Sara to apply in January.
7. NYS Health Foundation
A larger element of the Strategic Plan is to request off-line funding from the NYS Health Foundation. The Steering Committee has been working on a draft Letter of Interest. A Motion was made, seconded [Ali/Claire] and approved to move forward with this plan.
8. Management Report
NYSARH 2021 NRHA SRHA Technical Assistance Grant Subaward Approved.
9. Next Meeting
Monday, February 22, 2021.
10. Meeting Adjourned at 3:09pm.

Respectfully submitted,
Sara Wall Bollinger