



**New York State Association for Rural Health
Executive Committee**

**June 4, 2020
Via Zoom Call**

P = Present: E = Excused

Ann Abdella	P	Jennifer Leszyk	P
Barry Brogan	P	Claire Parde	P
Alison Coates	P	Carrie Roseamelia	P
Charlotte Crawford	P	Jack Salo	P
Helen Evans	P	Karin Blackburn	P
Sara Bollinger	P	Katie Rafferty	E

Guests: Barbara Martin, CPA and John Tyson, MBA of Pinto Mucenski Hooper VanHouse & Co., CPAs, P.C.

Topic	Discussion	Conclusions
Call to Order Conflict Disclosure	Meeting convened at 1:02 pm	<ul style="list-style-type: none"> No agenda modifications.
Approval of Minutes	There were no changes to the minutes of 4/27/2020.	<ul style="list-style-type: none"> Approved (Salo/Abdella).
2019 Financial Report	<p>Katie presented the 2019 Financials which include the small adjustments recommended by the Auditors. NYSARH net for the year was \$26,943 Balance at 12/31/2019 = \$110,023 Carry-over funds from NRHA not used during 2019 are classified as ‘donor restricted’ and will be used during 2020. Budget to Actual was also presented.</p>	<ul style="list-style-type: none"> See attachment Approved (Salo/Brogan)
Auditor’s Report	<p>Ms. Martin thanked NYSARH for the opportunity to perform the audit and thanked Katie and Karin for their cooperation during the process.</p> <ul style="list-style-type: none"> First year Audit is always involves extra work; it will be faster next year Recommended adjustments did not impact the bottom line, which was already accurately presented Congratulations for using ‘class’ tool in QuickBooks; this is best practice Positive cash flows from operations is also best practice Noted pandemic risk in the Notes 	<ul style="list-style-type: none"> Ann A. recommended a change to Schedule O Approved as amended (Abdella/Crawford)

	<ul style="list-style-type: none"> • A portion of Membership revenue is deferred depending on the month a member joined • Ms. Martin reviewed Required Communications • This is NYSARH's first year completing a full IRS 990. Please note the compliance questions included. • The Auditors issues an Unqualified Opinion • NYSARH will require a 'yellow book' audit next year. 	
2020 Financials & Grants Status	<p>Katie gave an overview:</p> <ul style="list-style-type: none"> • Some changes in grouping and presentation compared to 2019 • Net \$75,451 as of 3/31/2020 • New report of checks signed over \$10,000 • Missing claims from five rural access hospitals and one rural health network; should have these soon 	<ul style="list-style-type: none"> • See attachments • Approved (Brogan/Coates) • Barry had checked with Karen Madden (ORH) but still no guidance for 2020
Adjourn	Meeting adjourned at 2:02	