



**NYSARH Governance Committee Meeting
January 13, 2020**

Board members present: Claire Parde, Ann Battaglia, Helen Evans

Board members excused: Carrie Roseamelia

Staff members present: Sara Wall Bollinger

Call to Order: Called to order by Claire Parde at 11:08am

Technical difficulties resolved; Claire noted that the Committee has Quorum.

1. A motion was made by Helen and seconded by Ann to accept the minutes of 11/25; motion carried.
2. Claire reported that David Riddell has resigned from the NYSARH Board of Directors and from the role of Treasurer. Discussion followed. A motion was made by Ann and seconded by Helen to include the following items in the Governance Report to the Board at its meeting of February 3rd:
 - A recommendation to accept David Riddell's resignation
 - A recommendation to elect Ann Abdella to the role of Treasurer until the next annual meeting
 - A recommendation to elect Mandy Qualls to fill the Board seat vacated by David Riddell until the election in September 2020

The motion carried.

Action: Claire will contact Mandy Qualls to determine whether she remains interested and able to serve as a NYSARH Board member. Claire will report Mandy's response back to the group via email.

3. Claire is reviewing the draft Resource Development Manual for any compliance or governance issues. This will be discussed further in Executive Committee prior to coming to the full Board.
4. Helen reported that the 2020 draft budget includes funds for Board training. Ann shared that NYCON had remotely presented an excellent training for the Board of the Healthy Community Alliance.

Action: Ann will share information about the recent training offered by NYCON that she attended. Claire will explore training options with NYCON, tentatively planned for the May 18th Board meeting.

5. Board Member Responsibilities:
The Committee discussed board and committee meeting attendance requirements, which have been articulated in the Board member job description.

Action: Sara will create a Board member attendance spreadsheet for discussion at the next Governance Committee meeting. The Board member position description will be provided as part of the February meeting packet.

Adjournment: The meeting adjourned at 11:45a.m.

Next Meeting Date and Time: February 24th at 11am
Note: This is a week later than usual due to the President's Day holiday