



**New York State Association for Rural Health
Executive Committee**

**December 23, 2019
Via Zoom Call**

P = Present: E = Excused

Barry Brogan	P	Jennifer Leszyk	E
Alison Coates	E	Claire Parde	E
Charlotte Crawford	E	David Riddell	E
Helen Evans	P	Jack Salo	P
Sara Wall Bollinger	P	Karin Blackburn	P
		Katie Rafferty	E

Topic	Discussion	Conclusions
Call to Order Conflict Disclosure	Meeting convened at 2:03 pm	No agenda modifications. We do not have Quorum.
Approval of Minutes	There were no changes to the minutes of 10/28 or 11/25.	
Discussion Topics	a. Helen proposed that we invite some people with specific expertise to consult [as volunteers] with NYSARH committees on an as-needed basis. b. Helen & Karin proposed a ‘low hassle’ way to have job postings on the NYSARH website as a member benefit	Suggestions: Workforce: Kris Stiegler, Center for Health Workforce Studies Agricultural: Julie Sorensen, NY Center for Agricultural Medicine & Health Garra Loyd-Lester: Suicide Prevention: Suicide Prevention Center of NYS
NYSARH Policies	a. There was significant discussion regarding the Resource Development Manual	<ul style="list-style-type: none"> Karin will ensure that the RFP for an Audit firm includes language re: board training/consultation re: relevant tax laws The Finance Committee will bring a recommendation re: transferring excess funds from the Checking to the Money Market account
Senate Appropriation	a. Karin reported that the contracts with NYS have been signed and that almost 100% of sub-contracts have been completed b. Helen reported that she engaged Karen Madden to work out some kinks earlier this month	<ul style="list-style-type: none"> NYSARH should receive the first installment of funds [25%] and begin making distributions in January 2020
Strategic Plan	Helen asked that this be a significant part of the in-person meeting on February 3 rd .	<ul style="list-style-type: none"> Sara will do some prep work prior to February
Finance	Finance Committee is working on the 2020 Budget.	<ul style="list-style-type: none"> Katie will create a three-year comparison for reference

Governance	100% of board members submitted their Disclosure forms and all have been reviewed by the Committee	
Policy	Lining up plans for the Albany Advocacy Day.	<ul style="list-style-type: none"> • Board members are asked to attend Advocacy Day Feb 4th.
Membership	The One and Done campaign has resulted in seven new Members so far. There are a total of 14 new members since 10/1/19.	<ul style="list-style-type: none"> • Helen will send a note to Board members who have not yet participated. Sara will provide her with information.
Extending Membership	Sara re-introduced the idea a giving a NYSARH membership to the 44 Rural Access hospitals that are receiving Appropriation funds. There was considerable discussion.	<ul style="list-style-type: none"> • The free membership will be offered upon affirmative acceptance by the Hospital Administrator • Sara will draft a brief survey for review by the Policy Committee to go with this message in January 2020
Conference	Carrie and Ali are off to a strong start.	<ul style="list-style-type: none"> • Sara will follow up with the hotel to secure a contract.
Adjourn	Motion to adjourn made by Jack at 3:01.	
Meeting Minutes	Submitted by Sara Wall Bollinger 12/24/19	<p>Attachments Presented:</p> <p>Minutes of 10/28</p> <p>Minutes of 11/25</p> <p>Resource Development Manual</p> <p>NYSARH Strategic Plan (2017 – 2020)</p>