



New York State Association for Rural Health
Executive Committee

August 26, 2019
Via Conference Call

P = Present: E = Excused

Barry Brogan	P	Richard Merchant	P
Derrick Chrisler	E	Claire Parde	P
Charlotte Crawford	P	David Riddell	P
Richard Kazel	P	Jack Salo	P
Helen Evans	P	Karin Blackburn	P
Sara Wall Bollinger	P	Katie Rafferty	P

Topic	Discussion	Conclusions	Responsibility
Call to Order	Meeting convened at 3:04 pm	Agenda order adjusted.	R. Merchant
Governance	Nomination summary and ballot sent to all members. Responses due 9/13. Committee meets 9/16. Four candidates for three positions.	Sara will send a reminder to vote on 9/3. Candidates will be notified week of 9/16.	C. Parde
Membership	Proposal to change dues structure [see handout] effective next year. Discussion: why not this year? Process: Present at Annual Meeting 9/26. Vote at board meeting 9/27. Jack also raised opportunity for year-round Corporate Sponsors. Helen indicated support with Webinar Sponsor as one option.	Jack will bring feedback to Committee 9/3. Katie/Karin will calculate anticipated change in dues funds raised under new structure. Karin will put a notice on the website: Dues change 10/1/2019. Ashleigh will make changes inside the website. Ad Hoc Committee: Richard M, Jack, Helen & Jennifer to develop a menu of corporate sponsor options. Off-Line: Jack & Barry will speak about aligning NYSARH membership with RHN membership	J. Salo
Policy	Barry presented two candidates for the Rural Health Council.	No action taken Item will be placed on Policy Committee agenda 9/3	B. Brogan
Finance	See "Notes 8.22.19" <ul style="list-style-type: none"> Freed Maxick is doing rebuttal to IRS re: \$2928 penalty for late 2017 990 2018 IRS 990 and CHAR 500 submitted on time 	<ul style="list-style-type: none"> Board will have 2019 financial statements no later than 9/13 Motion (Merchant/Parde) to send an RFP to 3-5 accounting firms after October 1st. 	R. Kazel/ K. Rafferty

	<ul style="list-style-type: none"> • Many issues with journal entries for 2016, 17 and 18 • Balance as of 7.31.19 = \$88,133 • Conference revenue on track to meet budget • Concerns about Freed Maxick; proposed RFP for new audit firm 	<p>Approved.</p> <ul style="list-style-type: none"> • Next meeting of Finance Committee will discuss credit card procedures 	
Conference	Committee has pretty much wrapped up its work. From here on is logistics. Registrations are coming in well. Discussion about next year: recommend a 'job description' for Conference Committee Co-Chairs. Location to the east: Saratoga Springs or Lake Placid. Consider Binghamton for 2021.	<p>Karin will send registration update with these minutes</p> <p>Karin/Sara will draft Co-Chair job description</p>	D. Riddell C. Crawford
Annual Meeting	Officers will present Committee highlights similar to last year; Claire will report on election	All will send 1-2 PPT slides to Richard/Sara no later than 9/13	R. Merchant
Management	<p>A. Interim report to NRHA submitted</p> <p>B. All of Us preliminary report submitted; final report will be submitted later this week; metrics were outstanding</p> <p>C. CBO Consortium of Upstate NY</p> <p>D. Internship proposal</p>	<p>Ok to put Consortium logo on website</p> <p>Off-line Richard M and Helen will give some feedback re: Internship proposal</p>	S. W. Bollinger/ K. Blackburn
Webinars	Ad Hoc Committee recommends +/- monthly webinars. They would like to announce the first few at Conference. Recurring day/time. Sponsorship opportunity. Suggest free to members; fee to non-members. Discussion: some free to all may be a marketing tool.	Motion (Evans/Parde) to authorize purchase of educational/meeting technology platform no more than \$350. Approved	H. Evans
Meeting Dates	There was no consensus on meeting dates from the Doodle Poll. Helen made a Survey Monkey to try again.	Sara will distribute Survey Monkey with 9/11 deadline to respond	H. Evans
Adjourn	4:30		
Meeting Minutes	Submitted by Sara Wall Bollinger 09/1/2019	<p>Attachments Presented:</p> <p>Notes of June meeting</p> <p>Proposed dues structure</p> <p>Finance Committee Notes 8.22.19</p> <p>2018 Annual Meeting PPT</p> <p>Resumes: Leaf & Franko</p> <p>Interim report to NRHA</p> <p>Preliminary metrics for All of Us</p> <p>Internship proposal</p> <p>Webinar proposal</p> <p>Member Survey Summary</p>	

