



**New York State Association for Rural Health  
Executive Committee**

**April 29, 2019  
Via Conference Call**

P = Present: E = Excused

<b>Barry Brogan</b>	<b>P</b>	<b>David Riddell</b>	<b>P</b>
<b>Derrick Chrisler</b>	<b>E</b>	<b>Richard Merchant</b>	<b>P</b>
<b>Claire Parde</b>	<b>P</b>	<b>Charlotte Crawford</b>	<b>P</b>
<b>Richard Kazel</b>	<b>P</b>	<b>Jack Salo</b>	<b>P</b>

<b>Topic</b>	<b>Discussion</b>	<b>Conclusions</b>	<b>Responsibility</b>
<b>Call to Order</b>	Meeting convened at 2:04 pm	No agenda modifications.	R. Merchant
<b>Governance</b>	Committee met 4/15. They opted to recruit for two additional members, bringing the board to its max of 21 people. She has contacted members eligible to run for another term and officers.		C. Parde
<b>Membership</b>	Committee met 4/2 and worked on application for NRHA for student membership campaign. The Spring newsletter has gone out.		J. Salo
<b>Policy</b>	Committee met 4/23 for review of final NYS Budget. Began work on Policy Forum about EMS for conference.		B. Brogan
<b>Finance</b>	Financial report was distributed to all in advance. Income went up significantly in 2018 compared to 2017. Question re: 2017 990 – Freed Maxick advised us to submit 2017 with 2018 without drawing attention. If we get a letter from the IRS, forward it to Freed Maxick to handle.	A. Working on IRS 990 and CHAR 500 due May 15. Will need signatures. B. Working with Katie Rafferty NAHEC to get NYSARH into Quickbooks for end of month C. Credit card is still in name of Jackie Leaf ; Rich K, Richard and Katie are working with Jackie and Key bank to switch the credit card over.	R. Kazel
<b>Conference</b>	Committee met 4/19. RFPs open until May 15 <sup>th</sup> . Sara did a push last week. Tech Team is working on a Keynote Speaker.	A. Working with Mandy to have registration website live by June 1 <sup>st</sup> . B. Sara & Karin working on Sponsors	D. Riddell C. Crawford
<b>Management</b>	Written report submitted in advance. NYSARH was not selected by NYSHF for research project.	A. Debrief call being scheduled B. Working on Annual Report	S. W. Bollinger

<b>RFP for Administrative Services</b>	Draft was submitted in advance. There was discussion.	<p>A. Finance Committee will recommend a dollar range to include in the RFP</p> <p>B. Tight timeframe (05/17.2019). Richard polled EC and determined that he would extend the deadline to the end of the month (05/31) with the stipulation that the EC will need to be prepared to review submissions, interview final applicants, and vet final candidate expeditiously, given the turnaround time of 07/01/2019 that will need to include transition of services. It was agreed that the EC would take responsibility, as opposed to the full Board, for accepting and posting the final iteration of the RFP.</p>	R. Merchant
<b>Board Agenda</b>	Update: NYSARH submitted a proposal to the NYS Funders Alliance which has been selected for presentation at their Annual Meeting in September. We will present to the group in September to make the case for philanthropic investment in Rural Health.	A. Include presentation in future board meeting agenda	J. Salo
<b>Adjourn</b>	2:43		
<b>Meeting Minutes</b>	Submitted by: Sara Wall Bollinger 04/29/2019	Attachments Presented: None	

