# MEMORANDUM OF AGREEMENT

# COMMUNICATION AND ACCESS SUPPORT FOR TRAINING PRODUCTS: Improving Data Collection and Measurement Systems of Social Determinant of Health Interventions in Rural New York State

This agreement is betweenRural Health Network of South Central New York\_ (“Rural Health Network”) located at 455 Court St. Binghamton, NY 13904\_\_ and the New York State Association For Rural Health (NYSARH) located at 10 Kennedy Parkway, Cortland, NY 13045 to assist in the dissemination of information resulting from the implementation of the Improving Data Collection and Measurement Systems of Social Determinant of Health Interventions in Rural New York State (“the Project”).

# Whereas, NYSARH is an essential partner in the Project and agrees to participation and advisement as follows:

# BASIC AGREEMENT PROVISIONS

# The Project: Improving Data Collection and Measurement Systems of Social Determinant of Health Interventions in Rural New York State (“Project”)

# Date of Commencement: January 1, 2019

# Date of Completion: December 31, 2020

# Not-to-exceed fee: $5,530 ($2,000 in 2019; $3,530 in 2020)

# NYSARH’S SERVICES

# 2.1 Scope of Services

# A. Distribution to NYSARH Membership and stakeholders of up to eight Project updates each year during 2019 and 2020 through E-Newsletter and other media. All content provided by Rural Health Network.

# B. Provide access to training modules developed by Rural Health Network through promotion and access on the NYSARH website. The target audience are rural and small Community Based Organizations, specifically those that provide rural Social Determinant of Health services and may be interested in exploring value based payment networks and contracting.

# C. Advise Rural Health Network on recommended content edits of both project updates and training products to ensure that content is relevant and of interest to NYSARH Membership and stakeholders.

# D. Use of the Basecamp web-based project management platform to access information, etc.

# COMPENSATION TO NYSARH

# 3.1 Amount of Compensation

# For the faithful performance of the work of this Agreement, Rural Health Network shall pay NYSARH an amount not to exceed the “Not-to-Exceed Fee” stated in Section 1.4.

# 3.2 Method of Payment

# Year 1 (January 1, 2019 – December 31, 2019): NYSARH will submit an invoice to Rural Health Network for $1,000 upon execution of The Agreement. The second payment for Year 1 will be determined based upon completion of the following:

1. Timely review of up to eight updates and articles submitted by Rural Health Network and provision of any recommended edits.

# Posting of up to eight Project updates and articles in the NYSARH Newsletter and other media

# NYSARH will submit the Year 1 second payment invoice for $1,000 during the month of January 2020 and provide written attestation that the Year 1 deliverables have been met.

#  Year 2 (January 1, 2020 – December 31, 2020: NYSARH will submit

# an invoice to Rural Health Network for $1,765, the first payment in year 2, during the month of January 2020. The second payment for Year 2 will be determined based upon completion of the following:

# Timely review of up to eight updates and articles submitted by Rural Health Network and provision of any recommended edits.

# Posting of up to eight Project updates and articles in the NYSARH Newsletter and other media

# Posting of Project training information and access on the NYSARH website.

1. NYSARH will submit the Year 2 second payment invoice for $1,765 during the month of December 2020 and provide written attestation that the Year 2 deliverables have been met.

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# Upon review and approval of invoices received, Rural Health Network will facilitate payment within thirty (30) days.

# 4.0 INDEPENDENT CONTRACTOR STATUS

# NYSARH is an independent contractor, not Rural Health Network’s employee.

# TERMINATION

# Either party may terminate this Agreement for Cause or Convenience with thirty days written notice

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year stated below

Rural Health Network of SCNY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Regional Lead Organization Name of Organization

John C. Salo, Executive Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative (Print Name and Title) Representative (Print Name and Title)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Signature

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Date Date