**NYSARH Conference Planning Committee**

**June 18, 2019 Meeting Minutes**

 **“Harnessing the Power of Rural”**

David called the meeting to order at 9:07 AM on the R-AHEC conference line.

Roll Call—attending via conf call:

David Riddell, Charlotte Crawford, Mandy Qualls, Michael Pease, Karin Blackburn, Gertrude O’Sullivan, Sara Wall Bollinger, Kristin Avery

Excused: Carrie Roseamelia, Ashley Hawley, Helen Evans, Rob Wingate, Richard Merchant, Derrik Chrisler

Sub-Committee Updates:

Minutes – David

* Accepted

Pre-Conference Workshop – from Ashley

* All set

Program/Technical – from Helen

* All presenters have been confirmed
* Those not selected will be notified this week
* EMS Panelists are confirmed; Veterans Panelists are still in process

Sponsors/Exhibitors – Karin

* David did some follow up with board members
* Still lagging for Silver and Bronze; others coming along well

Poster Session – from Carrie

* Davide reached out to some colleges in WNY
* Will gear up in August

Awards/Prizes - Charlotte

* Two nominations received
* All – please reach out to some contacts
* Charlotte sent an email to all board members

General Planning & Facilities – David/Charlotte

* Final schedule is on the website

Publications/PR – Mandy

* Sub-committee will meet prior to next full committee meeting

Registration – Mandy

* Registration is live
* Kristin sent out the announcement on Thursday via Campaign Monitor – there was discussion because most people hadn’t seen it

 Meeting adjourned at 9:35.

 NEXT MEETING: July 16, 2019 at 9AM via conference call.