**NYSARH Conference Planning Committee**

**May 21, 2019 Meeting Minutes**

 **“Harnessing the Power of Rural”**

David called the meeting to order at 9:02 AM.

Roll Call—attending via conf call:

David Riddell, Carrie Roseamelia, Mandy Qualls, Michael Pease, Ashley Hawley, Helen Evans,

Karin Blackburn, Rob Wingate, Richard Merchant, Gertrude O’Sullivan, Sara Wall Bollinger

Excused: Charlotte Crawford, Derrik Chrisler

Sub-Committee Updates:

Minutes – David

* Accepted

Pre-Conference Workshop – Ashley

* All set

Program/Technical – Helen

* Keynote selected – Bill Auxier
* Workshop presenters selected – confirmation due by 5/24
* Plan to schedule some webinars with presenters not selected
* Thanks to committee members for their hard work

Sponsors/Exhibitors – Karin

* All – follow through with your solicitations to get responses
* We need Silver and Bronze level sponsors
	+ Mike: Ralph Wilson & Roswell Park
	+ Sara: Tower, Catholic Health & Kaleida [Oishei added]

Poster Session – Carrie

* One reply; will gear up in August

Awards/Prizes - Gertrude

* No nominations received
* All – please reach out to some contacts

General Planning & Facilities – David/Charlotte

* Final schedule accepted
* Discussion about *Whova* conference ap

Publications/PR – Mandy

* Sub-committee will meet prior to next full committee meeting

Registration – Mandy

* Need to confirm all the various pricing levels

 Meeting adjourned at 9:45.

 NEXT MEETING: June 18, 2019 at 9AM via conference call.