**NYSARH Conference Planning Committee**

**March 19, 2019 Meeting Minutes**

**“Harnessing the Power of Rural”**

David called the meeting to order at 9:02 AM.

Roll Call—attending via conf call:

David Riddell, Charlotte Crawford, Helen Evans, Mandy Qualls, Michael Pease, Ashley Hawley, Karin Blackburn, Gertrude O’Sullivan, Rob Wingate, Jackie Leaf, Carrie Roseamelia,

Sara Wall Bollinger

Sub-Committee Updates:

Pre-Conference Workshop – Helen

* CME approved for Social Work and MH Clinician; waiting on OASAS
* Topic: Cultural Humility
* Speaker: Laura \_\_\_\_\_\_\_\_\_\_\_

Program/Technical – Helen

* Tracks & Themes identified in RFP in website
  + Have begun to receive proposals
* Three Plenary Sessions
  + Keynote Speaker [TBD]
  + Veteran Health [NRHA grant]
  + Policy Forum [Rural EMS]

Sponsors/Exhibitors – Karin

* Sponsor letter template will be ready this week
  + All are requested to assist to secure sponsors/exhibitors/advertisers

Poster Session – Carrie

* Poster RFP sent to schools, especially in Buffalo area

Awards/Prizes - Gertrude

* Put award nomination request into Spring Newsletter
* Award Committee = Charlotte, Gertrude & Rob

General Planning & Facilities – David/Charlotte

* Will visit Convention Center & Hotel on Friday

Publications/PR – Mandy

* Sub-committee meets tomorrow

Registration – Mandy

* Plan for registration to go live on June 1st.

Meeting adjourned.

NEXT MEETING: April 16, 2019 at 9AM via conference call.