**Conference Planning Committee Action Items**

**November 20, 2018, 9:00am**

**Present:** David Redell, Charlotte Crawford, Jackie Leaf, Susan Williams, who else?

* **Jackie** will send Conference Subcommittee spreadsheet to everyone on today’s call
* **Everyone** will share information on the conference subcommittee’s desire for more participation with their network
* **Jackie/staff** will email full membership inviting them to participate in conference planning subcommittee
* **M\_\_\_??** will email existing conference subcommittee and board regarding the theme need with a deadline of 11/30/18.
* **Everyone** on call needs to respond to theme email with idea
* **Jackie** will redo budget reflecting today’s conversation