**NYSARH Governance Committee Meeting**

**August 13, 2018**

**Board members present:** Claire Parde (Chair), Richard Merchant, and Ann Battaglia

**Staff members present:** Danielle Reese, Sara Bollinger, and Jackie Leaf

**Call to Order:** Called to order by Claire Parde at 11:01am

**Discussion Summary:**

*Review of 2018 Board Member Application Forms*

It was determined that the following applicants did not meet the requirements to be considered for a board seat due to their application being incomplete or not fulfilling the committee member’s expectations: Beth Hurny and Yusuf Harper.

The committee felt the following three applicants might be good candidates for board membership in future years, provided they become engaged with NYSARH committees in the interim: Tracy Kroft, Sheila Singleton-Best, and Alison Coates. The committee suggested that, in order to provide these applicants with greater insight into the requirements and expectations of being a board member, they should be invited to engage in NYSARH committee work. The letter responding to their application will suggest this.

The committee agreed that the following three applicants should be given further consideration: Richard Duvall, Michael Pease and Mandy Qualls. Committee members were able to provide additional insight into these applicants’ work experience, skills, expertise, overall work ethic and what they may lend to NYSRAH’s board of directors.

The committee agreed that the following three applicants should also be given further consideration : David Riddell, Tess Barker and Nancy McGraw. Committee members will gather additional information on each applicant from at least one of the references listed on their application.

**Action: Committee members agreed to contact the following references:**

* Claire will reach out to at least one of Tess Barker’s references
* Richard will reach out to at least one of Nancy McGraw’s references
* Ann will reach out to at least one of David Riddell’s references

The committee will meet again on August 20th at 11am to share information received and select the final four board applicants to be presented to the membership.

**Next Meeting Date and Time:** August 20th at 11am

**Adjournment:** Meeting was adjourned at 12:20 pm